



REQUIREMENTS FOR A POLICE CERTIFICATE OF CHARACTER

Please review the following and complete the instructions that pertain to your specific situation or needs:

Grenadian Nationals Overseas:

- (1) Applicant must present/forward a Certified Copy of his/her:
 - a) Passport, **or**
 - b) National Insurance Scheme Card, **or**
 - c) Electoral Identification Card **and**
 - d) Birth Certificate

Foreign Nationals who resided in Grenada for a period of time:

- (1) Applicant must present/forward a Certified Copy of his/her:
 - a) Passport, **or**
 - b) State Issued Identification Card **and**
 - c) Birth Certificate
- (2) Applicant **must** present/forward an **original** set of fingerprints (Notarized) which **must** have:
 - a) All pertinent information completed on the form
 - b) Name of Officer taking the fingerprints clearly **legible**
- (3) The **fee** for the Police Certificate of Character, per application for Commonwealth Countries, EC\$**25.00** or Equivalent + EC\$10.00 for processing fee in the form of Western Union made payable to the **Commissioner of Police**. Documents to be submitted by Federal Express inclusive of return shipment fee.
- (4) **Three (3)** passport size photographs with full frontal view with hairline and ears showing only, will be accepted. **No glasses please.**
- (5) Applicant's first name and middle names should be written in lowercase letters and Surname(s) in uppercase letters. Names should be written as per document presented, i.e. passport, ID etc.
- (6) The purpose for which the Certificate of Character is required should be clearly stated with address e.g. local job, ship, Federal job, etc.
- (7) The applicant's signature should be legible on application and must correspond with that of your identification and fingerprint form.

N.B. Applications from foreign nationals should have a local address where the applicant resided while in Grenada included with each application.

Forward Application and Supporting Documentation to:

Royal Grenada Police Force
Police Headquarters
Attn: Criminal Records Office
Fort George
St. George's
GRENADA
W. I.
Tel: (473) 440-3921
E-Mail: cro@rgpf.gd



**APPLICATION FOR
POLICE CERTIFICATE OF CHARACTER**

Legal First Name *Legal Middle Name(s)* *Legal Last Name(s)*

Date of Birth *Gender* *Date of Application*

Current Address: _____

Home Number *Fax Number* *Cellular Number*

Nationality *E-Mail Address*

If you are a Grenadian national and reside in another country, please enter the month and year you migrated from Grenada.

If you are a foreign national and have resided in Grenada for a period, please enter the period you resided in Grenada.

Grenadian Nationals — Permanent Address in Grenada

Foreign Nationals — Temporary Address while you lived in Grenada

Foreign Nationals, reason for stay in Grenada: _____

Reason for Certificate of Character: _____

Signature of Applicant